



United States Department of the Interior

NATIONAL PARK SERVICE
Jewel Cave National Monument
11149 US Highway 16, Bldg B12
Custer, South Dakota 57730



Requirements for Academic Fee Waivers

The Code of Federal Regulations (36 CFR Part 71.13) allows sites within the National Park Service to exempt fees for organized tours or field trips conducted for educational and/or scientific purposes. Groups wishing to receive a fee waiver at Jewel Cave National Monument must submit a formal request with the completed information listed on the backside of this form, as well as a composed proposal that satisfies the following three criteria:

1. Documentation Required (Eligibility):

Academic fee waiver applicants must provide a proposal with documentation of their official recognition as an educational or scientific institution by a government entity. The Institution letterhead or Registrar's Office official stamp may accomplish this requirement.

2. Educational Objectives and Goals (Relevance of Park Resources and Facilities):

The use of Jewel Cave National Monument for which an academic fee waiver is requested must relate directly to the educational and/or scientific purpose(s) of the visit and should not be purely for recreational group opportunities. Academic fee waiver applicants must include an outline (or statements) of educational objectives and goals that complement the relevance of this site visit.

3. Statement of Visit Purpose (Educational Purposes and Curriculum):

Academic fee waiver applicants are required to provide a detailed course of study, class curriculum, or a statement as to the purpose of the proposed visit. Applicants must verify that the visit supports a specific curriculum for which academic credit is offered and/or that the visit satisfies specific state (or national) standards. NOTE: A general statement to the effect that the pending visit is for "educational purposes" and/or the group is wishing to learn about National Park Service sites within the Black Hills will not be approved.

Specific Requirements and Guidelines:

- 1) Academic fee waiver applications must include at least three weeks of submission time in order to be reviewed.
- 2) Academic fee waiver applications are reviewed in the order in which they are received.
- 3) Academic fee waiver applications will only be reviewed for the Scenic and Discovery Tours.
- 4) Academic fee waiver applications (if approved) will be required to maintain specific participation numbers.
- 5) Academic fee waiver applications are not granted automatically for any group, nor for any specific date(s).
- 6) Academic fee waiver applications are not required for surface activities or volunteer service projects.

Academic Fee Waiver / Required Group Information (Print or Type):

Name of the Institution: _____

Contact Person(s): _____

Address: _____

Contact Phone: _____

Contact FAX: _____

Contact Cell Phone: _____

Contact Email: _____

Desired Field Trip Date

1st Option _____

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I would like to receive additional educational information related to Jewel Cave National Monument.

Total Student Participants (K-12 Groups Only): _____

Total Chaperones (K-12 Groups Only): _____

Total Participants (See Below): _____

- K-12 students require at least one chaperone for every ten students.
- Each Scenic Tour is limited to 30 participants, including chaperones for K-12 Groups.
- Each Discovery Tour is limited to 20 participants, including chaperones for K-12 Groups.
- Scenic Tours are not available for persons with physical limitations.
- Groups with special needs may require additional staffing on behalf of the academic fee waiver applicant.

Please send this completed form and the additional required documentation to JECA_Ranger_Activities@nps.gov. If email is not an option mail directly to the monument:

**Jewel Cave National Monument
Attn: Academic Fee Waiver
11149 US Highway 16, Bldg B12
Custer, South Dakota 57730**

Fee Waiver Approved By: _____

Date: _____